

NOTICE

06/06/2014

A meeting of the IQAC will be held on 09/06/2014 at 12.00 Noon in the conference hall. All members are requested to participate in the meeting.

~~S. Nandakumar~~
S. Nandakumar
Co-ordinator

~~J. Srinivas~~
Principal
PRINCIPAL
N.S.S. COLLEGE
PANDALAM

AGENDA :

- ⇒ Faculty Promotional meeting & achievement day meeting
- ⇒ Fund allocation for IQAC activities by mobilising UGC fund.
- ⇒ Purchase of office equipments of IQAC
- ⇒ Enhancement & monitoring of IT oriented teaching in various depts.

1. Dr. B. Gopakumar
2. A. P. K. Sankar
3. Dr. K. G. Padmas Kumar Nair
4. Jyotsna S
5. Dr. V. Raghavsham
6. AKHIL.V
7. Dr. M. G. Saral Kumar
8. Pr. Santhosh

~~J. Srinivas~~
~~Principal~~
~~PRINCIPAL~~
~~N.S.S. COLLEGE~~
~~PANDALAM~~

09/06/2014

MINUTES

The meeting commenced at 12.00 Noon with Dr. K. N. Viswanathan Nair, Principal on the chair.

The committee decided to organise the faculty promotion meeting "Auguring the Wheels" on 11 June 2014. Convener presented the requirements of the cell in terms of procurement of computer, printer, wifi modem, Projector screen with tripod stand, utilizing the fund granted by UGC for IQAC activities vide ref. no. UGC XII Plan IQAC/2013-14/UGC-SWRD/KLKE018 dtd. 17/3/2014.

Committee decided to purchase the equipments by calling tender along with the college level purchase under XII plan. For the purpose of covering seminar and contingency expenses PTA agreed to grant advance in the name of Convener and to settle later using UGC Fund, with the approval of Principal.

The cell intimated the urgency of IT enhancement in the department for teaching-learning process. The cell instructed Dr. B. Gopakumar, UGC Co-ordinator to take steps for the procurement of LCD Projectors, Computers and Printers at department level by directing department HODs using UGC XII plan grant, wherever necessary. Further, UGC cell has to take immediate steps to utilize additional grant assistance to purchase a main campus generator and a photocopy machine to enrich the present reprographic centre.

Research co-ordinator Dr. M. G. Ismail Kumar urged the need of research publications by the faculty of the college in refereed/ISSN journal. In

connection with the same, research co-ordinator would take initiatives to attract more publication in the ISSN journal "Science Chronicle" published by the research forum of the College and to take steps to enlist the same in Kerala University approved journals. On discussion with IQAC, the research co-ordinator will monitor & speed up the procedures for relieving needy teachers to avail FIP in 2014-15.

IQAC also instructed Dr. B. Ramesh Kumar, co-ordinator for value added programmes to commence the programmes after the FDP admission not later than August, 2014, in all departments. The members discussed on the instalment of Virtual lab in the department of Zoology as part of discontinuation of dissection practicals, with Dr. V. Radhakrishnan, HOD, Dept. of Zoology. He agreed to take immediate steps to install Ultra short throw projector with boards, in the UG & PG laboratories along with softwares for physiology practicals, utilizing UGC additional grant assistance. In addition, IQAC urged the need for orientation for teachers to use virtual lab with the help of experts from outside.

As part of the research enhancement, the research co-ordinator will take steps to give awareness on funding agencies for project submission and would collect, compile and send the same to various funding agencies and will ensure commendable faculty participation in 2014-15 session & also to intake more research students.

IQAC also monitored the adequacy of faculty strength in all departments where workload is excess than the present

faculty workload. Hence, urged the need of appointing guest faculty in the required departments. The meeting adjourned at 12:45 pm.

J. S. S.
PRINCIPAL

S. Khmas
~~at 6/14~~
IQAC co-ordinator

PRINCIPAL
N.S.S. COLLEGE
PANDALAM